



Electronic Invoicing to Cteam-Group

Email address for invoice submission:
rechnungseingang@cteam.com

Please send invoices relating to the following companies to the electronic mailbox:

- Cteam SE, Im Stocken 6, 88444 Ummendorf
- Cteam Consulting und Anlagenbau GmbH, Im Stocken 6, 88444 Ummendorf
- Cteam Bodenschutzsysteme GmbH, Im Stocken 6, 88444 Ummendorf
- Cteam Mobilfunk GmbH, Im Stocken 6, 88444 Ummendorf
- Cteam Engineering GmbH, Im Stocken 6, 88444 Ummendorf
- HEXAPILOTS GmbH, Im Stocken 6, 88444 Ummendorf

Please observe the following requirements for submitting electronic invoices and credit notes to the central invoice inbox of the Cteam-Group. If your invoice deviates from any of these points, we will unfortunately not be able to process it and the invoice will be considered as not received:

- Incoming email must be unsigned
- Invoice format: .pdf oder .tif
- Invoice-related information must not be included in the email body, but instead embedded in the invoice file
- Invoices must include a purchase order (PO) number. Any invoice without a PO number will be automatically rejected by the system
- Do not send a hard copy of the invoice via postal mail

Important notes:

This email address is used to ensure more efficient communication. The inbox is exclusively intended for receiving invoices and not for other inquiries. We kindly ask for your understanding that messages to this address will not receive a response.

If you have questions regarding your invoice or any other matter, please continue to contact your Cteam-Group representative directly or send them to the following email-address:
kreditoren@cteam.com